

# May, 2019 Board Meeting Minutes

**Date:** Wednesday, May 8

**Location:** Home of Guy Shuman and Mindy Steiner

**Dinner:** 6:30 pm followed by the meeting

**Present:** Cindy Asrir, Lisa Burke, Randall Braun, David Schorow, Bill Sherwin, Guy Shuman, Mindy Steiner, Vern Tucker

**Absent:** Robin Davis, Peggy George, Mike Rissi

**Call to order:** 7:12 pm

## Standing Items

- Date of next meeting: June 5
- Location of next meeting: David to look into Round Table Pizza in Menlo Park
- Food Wranglers: not applicable

The minutes from April were approved unanimously.

**Events Chair:** Cindy Asrir reported that the Spring picnic went well. The Ice Cream social is July 28 and she said that that event is in good shape. She announced that Rosemary Gill has agreed to host the holiday lights party again this year and then tentative date is Sunday, Dec. 8. She said she is also working on confirming the location of the holiday dinner and party. She also reported that she is working on other presentations to the club, including one from a bicycle lawyer.

**Membership Chair:** Vern Tucker published his numbers before the meeting. We are at 1033, a slight increase over last year. He reported that more new members are from the south bay than in the northern areas. He said that some members are unhappy that he applies the membership benefit after the Sequoia has been completed.

**LDT Coordinator:** Guy Shuman reported that the LDTs are going well. We had good turnout and weather for the weekend excursions to Pacific Grove and Cazadero.

**Ride Chair:** Mindy said that there are no issues to report related to organizing rides. There was general discussion about options for rides during the Fall.

**Secretary:** Bill reported that the revised method for approving the minutes worked well this month. He reminded the board that the process is that the Secretary posts a draft for review and edit and gives the board a reasonable time to do the first review. The Secretary then makes final edits and posts a date when that has been done, again giving the board a reasonable time review and request revisions to the final draft. The minutes are then formally approved at the following month's board meeting.

**Flat Tyre:** Absent, no report

**President:** No report.

**Webmaster:** Mindy reported that as acting Webmaster she has some ideas on how to change the home page. Regarding replacing Emily, Mindy said that she likes doing it so far and she finds the WA site to be easy to work with. There was general discussion about how else we might fill this role. She said it would be nice to have help with things like elections or other miscellaneous tasks. There was general discussion around creating a web maintenance team.

A motion was made and passed that Mindy will serve as WM for balance of the year and that she will solicit others for the web team.

**Financials:** Mike Rissi was out of town. He will send out the financial reports after the meeting. But he did report that there are no financial issues at this time.

**Sequoia Chair:** Randall reported that all is well. Registration is slightly behind last year but better than others. He said that many of the local rides are experiencing lower participation numbers than in the past. He also said that marketing is the huge challenge for events such as this. There was general discussion around some ad hoc marketing options.

**Safety Chair:** Bill Sherwin reported that the April new member mailing has gone out and he will need to replenish supplies (Smart Cycling booklets, mailing supplies, labels, etc) if the board wants the monthly mailing to new members to continue. The expenditure was approved and Bill will reorder supplies.

Bill also reported on the proposal from Matt McNamara of Sterling Sports Group regarding training classes. There will be two tiers of classes scheduled throughout the summer. Tier 1 will be a foundations class and Tier 2 will offer classes in Descending/Climbing and in group riding, including pace-lining. The board will also take the Foundations class on June 29<sup>th</sup>.

Bill will coordinate publishing the final schedule and he will work with Mindy on registration through the website.

Bill also explained that hiring a non LAB instructor incurs a required additional cost of \$298 to our insurance policy that will take us to February 2020.

A motion was made and passed that the cost per class to all participants will be \$50 and the club will pick up the difference with Sterling Sports. The motion also included covering the additional \$298 cost to our insurance policy.

**Ride With GPS/Ride Archives:** Lisa Burque said 13 people have been trained on Ride With GPS. Lisa expressed appreciation to Richard Exley, Randall Braun, Gary Virshup

and Robert Sexton. Lisa said that she will continue to work on this project. Lisa also said that she is working with Dennis Lynch on how to optimize the ride catalog. There are decisions to be made about how to clean up the ride catalog as the naming convention is not always being followed.

**Bylaw changes:**

To ease making changes without a meeting, the board amended Section 5.12 of the Bylaws to read as follows (changed text in *italics*):

**Section 5.12 Action without a Meeting.** Any action required or permitted to be taken by the Board may be taken without a meeting *provided that two thirds of all current members of the Board consent (via paper, e-mail or other documented means) to such action. Such action requires that a reasonable attempt is made to contact all members of the Board.* Such written consent shall be filed with the minutes of the proceedings of the Board. Such written consents shall have the same force and effect as the majority vote of such directors during a meeting.

To clarify the issue of replacing board members who are no longer serving their term for any reason, the board amended Section 5.5 as follows:

**Section 5.5 Vacancies.** A vacancy shall be deemed to exist on the Board in the event that the actual number of directors is less than the authorized number for any reason. *The board may fill the vacant position with a new board member or the existing board members may assume the responsibilities of the vacant position.*

**Adjourn 9:12 pm**  
**Approved 6/5/2019**